

**Date 12/10/24**

Attendees: Jason Camille Dean Wanda Elena Jasmine Carol

Camille started meeting-

Agenda:

Debrief

Vote on Editor

**Debrief/What is repeatable about CCA 2024:**

1. Not have a hurricane (smile)
2. Media showcase-did that work out? Camille needs to check, the person who was in charge of it is on sabbatical.  
Discussion: I know it happened, but I haven't been able to check. Dean-I don't remember if we had poster session in the hallway, and did not know how well the media showcase went.  
Poster sessions are usually for students, yes? Yes. Those can be a great learning opportunity for them, have they been successful in the past?  
They were successful at Hilton Head Island, Beaufort. Yea, we had four in Aiken (Dean).  
Seems like a great opportunity for students. There was a hallway in Greensboro, I just can't remember. Could Jenni not make this meeting? Thought she was going to be here, but not sure. But I can ask her.
3. The Google Drive was pretty effective-the form and being able to download? The actual papers, were pretty effective.  
Discussion: Sorting standpoint, for the reviews, I felt like consolidating the reviews very easy. Google drive files ready, in case there was a hurricane and you need to distribute them to new people. Schedule on Google drive too? Yes.
4. Hotel-any feedback? They were a little flaky with the cancellation, because they had no power. Hotel was close and convenient. There will be a whole lot of options in Raleigh. Sumpter has a lot of hotels-we have the Air Force base. They are a mile from campus, some national chain not far, like five miles. Sumpter has a relationship with some hotels, the University, with hotels, where they put people up.
5. Keep the G.I.F.T.S. presentations and student presentations. Heard good things.
6. Technology worked very well. Maybe have a Zoom/Teams backup.
7. Any new Universities there? A call was made to both states.  
Discussion: Johnson C. Smith, they were there? We were there before. Some we just did not see. Some have graduate programs and this is the best place to bring their grad students. Clemson never sends anyone. USC was here. Clemson sent a lot when it was at Clemson. Do you think it's because they see conference as job stuff instead of research stuff? Maybe? Probably a limited amount of funding. And Graduate programs are going to encourage attendance at national or regional conferences. Value is in presenting and attending a

conference, meeting other people, absorbing. Definitely continue Graduate school section/fair. That was the extra revenue that paid for the lunch-the two tables we had. No other sponsorship was received. Depends on context-sometimes local entities are willing to do things. Jenni had quite a few sponsors, and so did Carolina/Beaufort, when it was in Hilton Head. Chamber of commerce, did not. They did it for SOCA (?).

8. Future goals for Dean and Wanda, and ourselves-not related to conference/program itself, but put different registration amounts on the pay pal. Some people, who donate/want to donate at that level, will donate through there, but others, who want to donate less, maybe give a few options.
9. Life lessons-maybe because of the hurricane, maybe back to normal format, starting Thursday evening, full day Friday, then Saturday, then we end with a business lunch and award ceremony. Maybe a private ceremony for business meeting and award ceremony. If we start at 8 on Saturday, then a 2pm lunch is too late. Some things originally were spilling over into Friday, rooms (negotiation). Usually the key note has been the person at the end on Friday-we were piggybacking on what Furman was doing. In previous meetings, people have done keynote, awards ceremony all at the same time, which is a lot. Other things, depends on costs and hate the Earth, I think which we had a paper schedule. QR code was awesome-also have a printed out version. Double dipping/triple dipping.
10. Can we limit the number of a submission from a particular person.  
Discussion: There is one, graduate student, who was taking too much oxygen. I think for CCA, there are some associations that won't let you present two consecutive years in a row. There are others that limit, the number of papers you can submit. You can only submit per section/per interest group (at CCA). People in the past, people can submit one GIFT. Limiting someone to two, is great. Years ago, Jody and Lynn from Charleston, where a graduate student can only submit once? One is enough. Someone put me on a panel, that is different. Also, I am a T.A., that is fine as well. One per grouping. It's a matter of ethics, also, you might have some sort of stipulation, your submission should be original, not presented at other conferences, etc.
11. Anything note/change-get the calls up as soon as we can. What's the theme for next year?  
Something by January. Officers page has been updated. Jasmine and Wanda, send the picture you want up there. Send to Elena. We will also need the call for the Journal.

#### **Vote On Editor:**

1. Vote on the editor-officially two nominees. Michaela Myer, who has published in our journal and editorial experience. Another one, volunteered at the Convention. That one was no experience with editing, one co-authored writing, Chitra Akkoor (spelling?), at Greenville Tech. Maybe the latter needs a bit more experience. Join the editorial board. Vote put forth to make Michaela Myer the CCA editor, raise your hand. It was unanimous. Michaela can put together her own editorial board and suggest Dr. Akkoor be on the board.
2. Financial discussion-should Jason drive up to Charlotte to sign things for Carol. A call to Bank of America will be made, to see if we need to do things in person to get another Jason(?) to get off the account. Any paperwork, non profit status? That is ongoing. Who is the registered agent for CCA? To get incorporated? Need to look back at the papers. Jason and I are on the bank account? Registered agent is who gets served if you get sued-not sure. Are we registered with North or South Carolina? A non profit is federal. \*\*Do we need to keep excel spreadsheets from

ten years ago? Might be nice.\*\*What about paper registration forms, that are ten or fifteen years old-keep them, just send the archives. We do need to talk and discuss signing something with Appalachian state to give them ownership of our archival material.

**Closing Remarks:**

1. Light talking. Jasmine send the notes to the committee and we will get them uploaded.